Thaddeus Stevens College of Technology

**ENG 106 English Composition**

**Sections M and N Fall 2017**

**Course Objectives**

This course is designed to help develop fluency in writing. It should also create interest in and respect for proper usage, sentence structure, and precise expression. Students will:

* improve current writing skills
* learn the skills of critiquing, editing, and proofreading
* learn and use the writing process on a regular basis
* learn and use the conventions of narrative
* learn and use field research to profile a person, place, or activity
* learn and use academic research techniques and correctly document sources

**Required Text and Supplies**

### A Writer’s Reference, Eighth Edition*.* Diana Hacker and Nancy Sommers.

### ISBN: 978-1-319-08353-3. Bedford St. Martin’s: 2015.

* A **3-ring binder** for keeping handouts and work in progress
* A valid TSCT email account

**Instructor Information:**

* Patricia Meley E-mail: meley@stevenscollege.edu Phone: 299-7760

Office: Mellor 205A Office Hours: 11:00 am to 1:00 pm, Monday-Thursday

# Course Requirements

* Attendance: 100 points total (Each absence will result in a 8-point penalty)
* Your prepared daily attendance is critical to your success in this course. Two or more unexcused absences will be reported to the Vice President of Academic Affairs. More than **five** unexcused absences may be reason for dismissal from the course.
* LATE work will NOT be accepted without a documented excuse. It is your responsibility to hand in all assignments on time, even with excused absences.
* Homework: 150 points total (50 points each unit)
* All homework will be typed, using the MLA format we will review in class.
* Homework (10 points per assignment) includes Reading Questions, Invention, Peer Reviews, Project Proposals, and Self-Evaluations.
* Skills Tests: 150 points total (50 points each unit)
* Drafts: 300 points (100 points each unit)
* Final Papers: 300 points (100 points each unit)

TOTAL: 1000 points

# Grading Scale

A 94 to 100 C 74 to 76 I Incomplete

A- 90 to 93 C- 70 to 73 (must be

B+ 87 to 89 D+ 67 to 69 approved)

B 84 to 86 D 64 to 66 W Withdrawal

B- 80 to 83 D- 60 to 63 (before

C+ 77 to 79 F below 60 deadline)

# The English Lab

The English Lab is located in the Learning Resource Center (LRC), second floor. It is open to all students who need or want extra help on their assignments. If you receive a failing grade on an assignment (quiz or paper), you may be required to see the English tutor.

**Students with Disabilities requesting Accommodations:** The Americans with Disabilities Act, and Amendment Act of 2009 states students may be eligible for accommodations that do not alter the essential skills required for a course or program of study. Students must meet with the Disabilities Coordinator to discuss their challenges and provide documentation from a qualified professional to be approved. For further information see, Debra Schuch, Counselor/Disabilities Coordinator, Hartzel 101 between 8:30- 4:30 weekdays. Phone 717-299-7408 or email schuch@stevenscollege.edu to schedule an appointment.

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**Course** **Schedule** (subject to change)

The attached course schedule outlines our work for the semester, including important due dates. Keep this schedule in your folder or notebook and bring it to class each day.

Week 1

Monday, August 21 Course Introduction

Wednesday, August 23 Introduction to Writing Process

Friday, August 25 Introduction to Assignment 1:

*Autobiographical Narrative*

Week 2

Monday, August 28 Reading Discussion

Wednesday, August 30 Invention Due

Friday, September 1 Proposal 1 Due; Workshop: Writing/Conferencing

Week 3

Monday, September 4 HOLIDAY

Wednesday, September 6 Grammar Jam 1

Friday, September 8 Introductions and Conclusions, Grammar Practice

Week 4

Monday, September 11 **Draft Narrative** **due**: Bring 2 copies to class!

Wednesday, September 13 Peer Review

Friday, September 15 Workshop: Editing/Conferencing

Week 5

Monday, September 18 Revising/Grammar Issues

Wednesday, September 20 Skills Test 1

Friday, September 22 Workshop: Revising

Week 6

Monday, September 25 **Final Narrative** **due**

Introduction to Assignment 2: *Informative Profiles*

Wednesday, September 27 Reading Discussion

Friday, September 29 Invention Due

Week 7

Monday, October 2 Grammar Jam 2

Wednesday, October 4 Proposal 2 due; Workshop: Writing

Friday, October 6 Grammar Practice

Week 8

Monday, October 9 No Class – Faculty Meeting

Wednesday, October 11 Turning Interview into Narrative

Friday, October 13 **Draft Profile Due**

Week 9

Monday, October 16 Peer Review

Wednesday, October 18 Workshop: Editing/Conferencing

Friday, October 20 Skills Test 2

Week 10

Monday, October 23 Workshop: Revising

Wednesday, October 25 **Final** **Profile** **due**

Friday, October 27 Introduction to Assignment 3: *Concept Research Paper*

Week 11

Monday, November 6 Introduction to Academic Research

Wednesday, November 8 Reading Discussion

Friday, November 10 Invention Due / Workshop: Research

Week 12

Monday, November 13 Summary, Paraphrase and Quotation

Wednesday, November 15 MLA Format

Friday, November 17 Proposal 3 Due; Conferencing

Week 13

Monday, November 20 Research Day

Wednesday, November 22 Skills Test 3/Outline Due

Friday, November 24 Fall Break – No Classes

Week 14

Monday, November 27 Fall Break – No Classes

Wednesday, November 29 **Draft Research Paper due**

Friday, December 1 Peer Review

Week 15

Monday, December 4 Workshop: Editing/Conferencing

Wednesday, December 6 Final Paper Checklist

Friday, December 8 Workshop: Editing/Revising

Week 16

Monday, December 11 Workshop: Editing/Revising

Wednesday, December 13 **Final** **Research** **Paper** **Due**

Friday, December 15 Last Day of Classes

# Academic Honesty

# Recognizing the importance of academic integrity to the Thaddeus Stevens College of Technology community, the College Academic Policies & Standards Committee adopted a new Academic Integrity policy, Spring 2007. The shared conviction, represented in the procedures that follow, is that academic integrity is best taught and reinforced by faculty as an element of the teaching and learning process. Only in the limited instances in which faculty believe that disciplinary, as well as academic, sanctions are called for should the process move to the Vice President of Academic Affairs. Definition and expectations: Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. Academic integrity is a basic guiding principle for all academic activity at Thaddeus Stevens College of Technology, and all members of the College community are expected to act in accordance with this principle. Consistent with this expectation, College's Code of Conduct demands that students conduct themselves in a responsible manner that corresponds to acceptable and mature adult standards of behavior and comply with all College regulations and directives. All students should act with personal integrity, respect other students' dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Academic integrity includes a commitment not to engage in or tolerate acts of falsification, misrepresentation or deception. Such acts of dishonesty violate the fundamental ethical principles of the College community and compromise the worth of work completed by others. To protect the rights and maintain the trust of honest students and support appropriate behavior, faculty and administrators should regularly communicate high standards of integrity and reinforce them by taking reasonable steps to anticipate and deter acts of dishonesty in all assignments. At the beginning of each course, it is the responsibility of the instructor to provide students with a statement clarifying the application of College academic integrity policies to that course.

Academic Honesty: Section 7324 of the Crimes Code of Pennsylvania makes it a misdemeanor of the 3rd degree to sell or offer for distribution any dissertation, thesis, term paper, essay, report, or other written assignment, or to sell or offer for distribution any assistance in the preparation of such assignments, for submission to an educational institution to meet the requirements for a degree, diploma, certificate, or course of study. (Assignment is defined as a written, recorded, pictorial, artistic, or other academic task. To prepare is defined as to create, write, or in any way produce in whole or substantial part any such assignment.)  
The law does not prohibit an educational institution or members of its faculty and staff from offering instruction or instructional services as part of its curricula or programs.  Neither does the law apply to the sale of certain copyrighted materials described in Section 7324(f).  
Plagiarism: Plagiarism is defined as …

* Submitting an assignment claiming to be original work but which has been wholly or partially created by someone else.
* Allowing your work to be submitted by another student as if it were that student’s own original work.
* Presenting as one’s own the ideas (i.e., paraphrases or summaries of research), organization, or the wording (i.e., direct quotations) of another work without appropriate acknowledgement of the sources within the text of your work and a works cited page per the standards of an accepted academic documentation system (i.e., CBE, Chicago Manual of Style, APA, or MLA).
  + Inaccurate, sloppy, or faulty documentation of sources.

Disciplinary Sanctions: Penalties that may be imposed include but are not limited to the following:

* Faculty may lower the grade or fail that particular assignment, lower the course grade, give a failing course grade and/or dismiss that student from the course. Additionally, Faculty may recommend further involvement from the Vice President of Academic Affairs.

The Vice President for Academic Affairs may impose harsher measures within the context of the College.

**Course Contract**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have read and understood the course

(print name)

requirements and policies as outlined in the syllabus.

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(signature) (date)

Week 1

Tuesday, August 22 Course Introduction

Thursday, August 24 Introduction to Writing Process

Introduction to Assignment 1:

*Autobiographical Narrative*

Week 2

Tuesday, August 29 Reading Discussion/Invention 1

Thursday, August 31 Proposal 1 due

Week 3

Tuesday, September 6 Grammar Jam 1

Thursday, September 8 Grammar Practice

Week 4

Tuesday, September 13 **Draft Narrative** **due**

Thursday, September 15 Peer Review

Week 5

Tuesday, September 20 Group Review/Conferencing

Thursday, September 22 Editing/Skills Test 1

Week 6

Tuesday, September 27 **Final Narrative** **due**

Introduction to Assignment 2: *Informative Profiles*

Thursday, September 29 Reading Discussion

Invention

Week 7

Tuesday, October 4 Grammar Jam 2

Thursday, October 6 Proposal 2 due

Week 8

Tuesday, October 11 Grammar Practice

Thursday, October 13 **Draft Profile Due**

Week 9

Tuesday, October 18 Peer Review

Thursday, October 20 Group Review/Conferencing

Week 10

Tuesday, October 25 Peer Editing/Skills Test 2

Thursday, October 27 **Final** **Profile** **due**

Introduction to Assignment 3: *Concept Research Paper*

Week 11

Tuesday, November 1 Introduction to Academic Research

Thursday, November 3 Reading Discussion

Invention 1

Week 12

Tuesday, November 8 Research Workshop

Thursday, November 10 Grammar Jam 3

Week 13

Tuesday, November 15 Grammar Practice

Thursday, November 17 Proposal 3 due/Skills Test 3

Week 14

Tuesday, November 21 **Draft Research Paper due**

Thursday, November 24 No Class – Happy Thanksgiving!

Week 15

Tuesday, November 29 Peer Review

Thursday, December 1 Group Review/Conferencing

Week 16

Tuesday, December 6 Editing

Thursday, December 8 Editing

Week 17

Tuesday, December 13 **Final** **Research** **Paper** **Due**

**Thursday, December 15**